

Barrow County

Board of Assessors

30 N. Broad St. * Winder, Georgia 30680 * (770) 307-3108



**BARROW
COUNTY**

Beth Buchanan
Assessor

Bernice Melton
Assessor

Mark Still
Assessor

Board of Assessors Meeting Minutes April 13, 2022

Bernice Melton, Chairman called the Barrow County Board of Assessors to order on April 13, 2022 at 9:19 a.m. Present for the meeting were Board members Mark Still, Beth Buchanan and Secretary, Kim Hoopaugh. Terah Palmer also attended the meeting and Guy Rogers, Chief Appraiser.

Beth Buchanan made a motion to approve the March 9, 2022 minutes as written. Mark Still seconded the motion, motion approved.

There were no appointments, additions or deletions to the Agenda for this month's meeting.

Terah submitted a list of Conservation Use New and Renewals for the Boards approval. After some discussion and changes, Mark Still made a motion to approve the updated list as recommended by Terah. Beth Buchanan seconded the motion, motion approved. **This updated list is attached to the minutes.**

Terah also submitted a list of Conservation Use Continuations for the Boards approval. Beth Buchanan made a motion to approve this list as recommended by Terah. Mark Still seconded the motion, motion approved. **This list is attached to the minutes.**

Guy presented the Conservation Use and Forest Land Protection Act Land Values, which come from the Department of Revenue, for approval by the Board. Mark Still made a motion to accept these values. Beth Buchanan seconded the motion, motion approved.

Guy submitted the Personal Property Notices of Assessment to be approved by the Board. These notices will be mailed on May 6th with the deadline of June 20th as the last day to appeal. Beth Buchanan made a motion to approve the Personal Property Notices of Assessments. Mark Still seconded the motion, motion approved. **The Personal Property Notices of Assessment signature sheet is attached to the minutes.**

Guy submitted the Real Property Notices of Assessment to be approved by the Board. These notices will also be mailed on May 6th with the deadline of June 20th as the last day to appeal. Mark Still made a motion to approve the Real Property Notices of Assessments. Beth Buchanan seconded the motion, motion approved. **The Real Property Notices of Assessment signature sheet is attached to the minutes.**

Guy Rogers presented the Board with the ratios for commercial/industrial, agriculture, residential and all classes. Commercial and industrial ratio is 0.3975. Agriculture ratio is 0.3931. Residential ratio is 0.3831. All classes ratio is 0.3833.

**Board of Assessors Meeting Minutes
April 13, 2022**

A list of Homestead Application Denials were reviewed by the Board. Beth Buchanan made a motion to approve this list. Mark Still seconded the motion, motion approved. **This list is attached to the minutes.**

The list of Homestead Applications for the month were reviewed by the Board. Beth Buchanan made a motion to approve this list. Mark Still seconded the motion, motion approved. **The list is attached to the minutes.**

The ACO's for the month of March 2022 were reviewed by the Board for approval. Mark Still made a motion to approve the March 2022 ACO's. Beth Buchanan seconded the motion, motion approved. **This list is attached to the minutes.** A copy will be sent to the Secretary of the Board of Commissioners for entry into their official records.

The Vehicle Appeals for the month of March 2022 were reviewed by the Board. Beth Buchanan made a motion to approve this list. Mark Still seconded the motion, motion approved. **The list is attached to the minutes.**

Guy presented the Monthly Activity Report to the Board for their review.

Guy provided the Board with the following office and training updates:

- *The Board received a Residential Historical Trends for Improved Sales handout.
- *May 17th – 19th is CAVEAT.
- *The office is getting new laptops for the purpose of working remotely. On a trial basis, beginning with the month of July, employees can work remotely 1 day per week.

Mark Still made a motion to adjourn the meeting at 10:19 a.m. Beth Buchanan seconded the motion, motion approved.


Bernice Melton, Chairman


Beth Buchanan


Mark Still