



**BARROW
COUNTY**

Barrow County

Board of Assessors

30 N. Broad St. * Winder, Georgia 30680 * (770) 307-3108

Mark Still
Assessor

Beth Buchanan
Assessor

Bernice Melton
Chairman

Barrow County Board of Assessors Agenda February 8, 2023

I. Call to Order:

Chairman, Bernice Melton called the February 8, 2023 meeting of the Barrow County Board of Assessors to order at 9:00 am. Those in attendance were Board members Mark Still and Beth Buchanan. Also in attendance were Chief Appraiser, Guy Rogers and Board Secretary, Sherrie Lacrimosa.

II. Approval of Board of Assessors Meeting Minutes January 11, 2023:

Mark Still made a motion to approve the minutes of the January 11, 2023 Board of Assessors meeting as written. Beth Buchanan 2nd the motion. Motion carried.

III. Additions or Deletions to the Agenda:

a) None

IV. Appointments:

a) None

V. Discussion and Consideration:

a) Approval of Homestead Applications:

Beth Buchanan made a motion to approve the Homestead Exemption Applications. Mark Still 2nd the motion. Motion carried.

b) Approval of ACO's :

Mark Still made a motion to approve the ACO's. Beth Buchanan 2nd the motion. Motion carried.

c) Approval of Motor Vehicle Appeals:

Beth Buchanan made a motion to approve the Motor Vehicle Appeals. Mark Still 2nd the motion. Motion carried.

d) Approval of Conservation Use New and Renewals:

After some discussion, Beth Buchanan made a motion to deny an application for a new Conservation Use Covenant on Parcel XX038-006 and an application for renewal of a Conservation Use Covenant on Parcel XX104-174. Mark Still 2nd the motion. Motion carried. Mark Still made a motion to approve all other applications for Conservation Use New and/or Renewal Covenants. Beth Buchanan 2nd the motion. Motion carried.

e) Approval of Conservation Use Continuations:

Beth Buchanan made a motion to table approval of a Continuation of Conservation Use Covenant on Parcel XX108-069 to give them a chance to submit a Forestry Management Plan and to approve all other applications for Continuation of the Conservation Use Covenant. Mark Still 2nd the motion. Motion carried.

- f) Conservation Use Breach:
Chief Appraiser presented the Board of Assessors with a Breach of Conservation Use Covenant on Parcel xx122-007. He also advised the Board that the penalty had already been paid.
- g) Application for Exemption North Metro Baptist Church - BR023-018, 019, 019A:
Mark Still made a motion to deny the application for Exempt Property Status as there is no activity on this property at this time. Beth Buchanan 2nd the motion. Motion carried.
- h) Proposal for Residential Schedule Updates:
Chief Appraiser Guy Rogers presented a proposal to the Board from GMASS for updating the Residential Schedule updates. No motion was made.
- i) Base \$ per sq. ft. rate to be adjusted:
Chief Appraiser Guy Rogers presented the Board with an option to raise the Base \$ per sq. ft. from \$50.00 per sq. ft. to \$100.00 per sq. ft. (a cost table update had not been done since the 1990's) which would allow the appraisers to remove or bring down the factors. This would help to bring us in line with the surrounding counties and would also help with the ratio. Mark Still made a motion to raise the Base \$ per sq. ft. from \$50.00 per sq. ft. to \$100 per sq. ft. Beth Buchanan 2nd the motion. Motion carried.

Board member Mark Still had to leave before the meeting was adjourned to attend to other business. He was excused at 9:57 am

- j) Event Centers XX051-049 AND XX060-008:
Chief Appraiser Guy Rogers presented two parcels under a Conservation Use Covenant and have an event center located there. Guy Rogers provided the Board with copies of letters to be sent to each parcel reminding them that according to the code section, they may only have farm weddings and any other event held there would result in a breach.

VI. Other Business:

- a) Monthly Activity Report:
Chief Appraiser Guy Rogers presented the Board with copies of the Monthly Activity Report.
- b) Office Update:
Chief Appraiser Guy Rogers gave an update on the Office and advised the Board that Sophia is in the process of auditing the Homestead Exemption files and scanning the Homestead Cards into WINGAP which is helping with the process of going paperless.

Chief Appraiser Guy Rogers also reminded the Board about CAVEAT which is May 23-25, 2023. The Board will be attending along with Guy Rogers, Joey Cofer, John Landers and Nancy Harris. He also advised them that Stephanie Eastman will be going to class first week in March.
- c) Decision Sheets:
Chief Appraiser Guy Rogers presented the Board with copies of BOE Decision sheets for the month of January 2023. He also advised the Board that there will be more BOE hearings

February 9th, 16th and 17th but, these should be the last of them aside from a couple days in March set aside for a hearing officer.

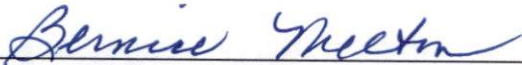
Chief Appraiser Guy Rogers also advised the Board that he had a settlement conference on February 17th for four (4) parcels.

Guy Rogers advised the Board that any time timber is harvested it goes through the State and Forestry Departments. The forms were being sent to The Planning Department instead of the Assessors Office. Terah found them and sent them to Guy Rogers so they could be assessed and billed properly. He will request these forms to be forwarded to the Assessors Office any time they receive one.

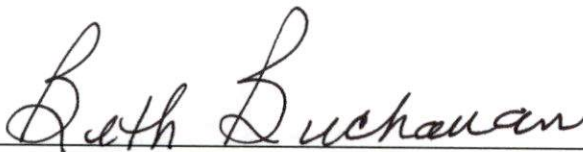
VII. Adjournment:

Beth Buchanan made a motion to adjourn. Bernice Melton 2nd the motion. Motion carried. The Barrow County Board of Assessors meeting adjourned at 10:40 am.

Respectfully Submitted,
Sherrie Lacrimosa, Board Secretary



Bernice Melton, Chairman



Beth Buchanan



Mark Still