



**BARROW  
COUNTY**

# *Barrow County*

## *Board of Assessors*

30 N. Broad St. \* Winder, Georgia 30680 \* (770) 307-3108

*Mark Still*  
*Assessor*

*Beth Buchanan*  
*Assessor*

*Bernice Melton*  
*Chairman*

### **Barrow County Board of Assessors Agenda April 12, 2023**

- I. Call to Order:** The April 12, 2023 meeting of the Barrow County Board of Assessors was postponed until April 14, 2023 due to illness.

Chairman Bernice Melton called the meeting of the Barrow County Board of Assessors to order on April 14, 2023 at 9:03 am. Those in attendance were as follows; Board Member Beth Buchanan, Chief Appraiser Guy Rogers and Board Secretary Sherrie Lacrimosa.

- II. Approval of Board of Assessors Meeting Minutes March 8, 2023 as written:**  
Beth Buchanan made a motion to approve the minutes of the March 8, 2023 Barrow County Board of Assessors Meeting. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.

- III. Additions or Deletions:**  
a) None

- IV. Appointments:**  
a) None

- V. Discussion and Consideration:**
- a) Approval of Homestead Applications:  
Beth Buchanan made a motion to approve the Homestead Applications. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.
  - b) Denied Homestead Exemption Applications:  
Beth Buchanan made a motion to approve the Denied Homestead Exemption Applications. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.
  - c) Approval of ACO's:  
Beth Buchanan made a motion to approve the ACO's. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.
  - d) Approval of Motor Vehicle Appeals:  
Beth Buchanan made a motion to approve the Motor Vehicle Appeals. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.
  - e) Approval of Conservation Use New and Renewals:

Beth Buchanan made a motion to approve the Conservation Use New and Renewals with the exception of parcels XX104-047 and XX106-121. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.

- f) Approval of Conservation Use Continuations:  
Beth Buchanan made a motion to approve the Conservation Use Continuations. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.
- g) 2023 non-continuation of Conservation Use – Intent to Breach:  
Chief Appraiser Guy Rogers presented a list of non-continuation Conservation Use Covenants that will be sent an Intent to Breach letter. They will be given 30 days to come in and continue the covenant or a penalty will be assessed for the Breach of Covenant. No approval necessary.
- h) Approval of Conservation Use/FLPA values (tabled from March 2023):  
Beth Buchanan made a motion to approve the Conservation Use/FLPA values, which was tabled from the March 8, 2023 meeting of the Board of Assessors. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.
- i) Ending Internal Sales Ratio:  
Chief Appraiser Guy Rogers presented the Beginning and Ending Sales Ratios to show value updates.
- j) Approval of 2023 Real and Personal Property Notices of Assessment:  
Beth Buchanan made a motion to approve the 2023 Real and Personal Notices of Assessment. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.
- k) Decision Sheets from Hearing Officer:  
Chief Appraiser Guy Rogers presented the Board with Decision Sheets from the Hearing Officer.
- l) Exempt Property Application – 12Stone Church Inc. – WN16-020, WN16-020S, WN16-020T:  
Beth Buchanan made a motion to deny the Exempt Property Application for 12Stone Church on parcels WN16-020, Wn16-020S and WN16-020T due to lack of evidence of the property being used for religious purposes at this time. Bernice Melton 2<sup>nd</sup> the motion. Motion carried.

**VI. Other Business:**

- a) Monthly Activity Report:  
Chief Appraiser Guy Rogers presented the Monthly Activity Report to the Board.
- b) Office Update:  
Chief Appraiser Guy Rogers gave an update on the office to the Board of Assessors. He stated that the staff has been very busy over the past month or two despite being down 2 people as one has been out on medical leave and another position was vacant. Mr. Rogers advised the Board that he has made an offer of employment to an individual who has accepted the position pending HR formalities.

Mr. Rogers stated that he had attended a Budget Meeting with the Board of Commissioners. He requested 2 new Appraisers and a new vehicle. He stated he will probably get 1 new Appraiser in the new Budget Year and that Appraiser will allow Joey to concentrate solely on Commercial and Industrial Properties.

Mr. Rogers advised the Board, there are still 2 Settlement Conferences to be completed and should be done very soon.

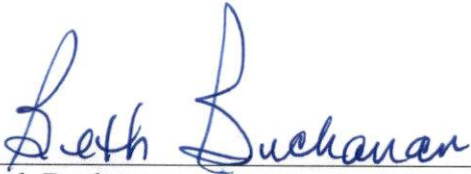
- c) Chief Appraiser Evaluation:  
Chief Appraiser Guy Rogers gave the paperwork for his Annual Performance Evaluation to be completed after the meeting adjourned.

**VII. Adjournment:**

Beth Buchanan made a motion to adjourn. Bernice Melton 2<sup>nd</sup> the motion. Motion carried. The meeting of the Barrow County Board of Assessors adjourned at 11:01 am.



Bernice Melton, Chairman



Beth Buchanan

Respectfully Submitted,  
Sherrie Lacrimosa, Board Secretary