



**BARROW
COUNTY**

Barrow County

Board of Assessors

30 N. Broad St. * Winder, Georgia 30680 * (770) 307-3108

William Hockaday
Assessor

Beth Buchanan
Assessor

Bernice Melton
Assessor

Mark Still
Assessor

Board of Assessors Meeting Minutes **August 11, 2021**

William Hockaday, Chairman called the Barrow County Board of Assessors to order on August 11, 2021 at 9:00 a.m. Present for the meeting were Board members Bernice Melton, Beth Buchanan, Mark Still, and Secretary Kim Hoopaugh. Terah Palmer and Guy Rogers, Chief Appraiser, also attended the meeting.

Bernice Melton made a motion to approve the July 14, 2021 minutes as written. Mark Still seconded the motion and Beth Buchanan agreed, motion approved.

There were no appointments, additions or deletions to the Agenda for this month's meeting.

The Board acknowledged a list of Conservation Use Releases and a list of Conservation Use Breaches submitted by Terah Palmer.

The Assessment Appeal Value Change List was submitted to the Board for approval. Mark Still made a motion to approve this list. Beth Buchanan seconded the motion and Bernice Melton agreed, motion approved. William Hockaday, Chairman signed off on the list. **The list is attached to the minutes.**

The list of Assessment Appeal No Value Changes was submitted to the Board for Approval. Beth Buchanan made a motion to approve this list. Bernice Melton seconded the motion and Mark Still agreed, motion approved. William Hockaday, Chairman signed off on the list. **The list is attached to the minutes.**

The 2020 Department of Audits Sales Ratio is 37.24. This is below 38.00 but is still in compliance. Since the Public Utilities final equalization ratio will not be billed at the full 40% the schools will lose approximately \$91,000 and the county will lose approximately \$56,000.

Guy Rogers requested the approval of the 2021 Digest. The net value increase is 7.04%. Mark Still made a motion to approve the 2021 digest. Beth Buchanan seconded the motion. Bernice Melton agreed, motion approved. **The approval sheet with William Hockaday, Chairman's signature is attached to the minutes.**

Guy Rogers submitted the 2021 Exempt Property Digest (Real and Personal) List to be approved by the Board. Bernice Melton made a motion to approve this list. Beth Buchanan seconded the motion. Mark Still agreed, motion approved. William Hockaday, Chairman signed off on the list. **The list is attached to the minutes.**

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The list of Homestead Applications for the month were reviewed by the Board. Bernice Melton made a motion to approve this list. Beth Buchanan seconded the motion and Mark Still agreed, motion approved. William Hockaday, Chairman signed off on the list. **The list is attached to the minutes**

The ACO's for the month of July 2021 were reviewed by the Board for approval. Mark Still made a motion to approve the July 2021 ACO's. Beth Buchanan seconded the motion and Bernice Melton agreed, motion approved. William Hockaday, Chairman signed off on the list. **This list is attached to the minutes.** A copy will be sent to Danielle Austin, Secretary to the Board of Commissioners for entry into their official records.

The Vehicle Appeals for the month were reviewed by the Board. Mark Still made a motion to approve this list. Bernice Melton seconded the motion and Beth Buchanan agreed, motion approved. William Hockaday, Chairman signed off on the list. **The list is attached to the minutes.**

The Board of Assessors reviewed the current policy regarding the value for undeveloped lots. After some discussion, Mark Still made a motion to make void this policy from the handbook. Bernice Melton seconded the motion and Beth Buchanan agreed, motion approved.

The Board acknowledged the 2021 digest submission forms to be signed by William Hockaday, Chairman.

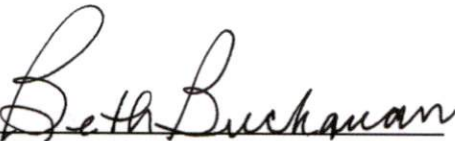
Guy presented the Monthly Activity Report to the Board for their review.

Guy provided the Board with the following office updates:


- *The contract for the mobile assessor I-pad tool has been officially approved. Should be arriving sometime next week. Will be used in the field by late September, early October.
- *GMASS commercial and industrial revaluation will be starting soon.
- *Sophia Sanford is the temporary office clerk that was hired to scan everything from the filing cabinets into Wingap. She is doing a great job, last month she scanned 16,000 documents.
- *There were 154 appeals started online, 84 on those did not submit the appeals.
- *The Department of Revenue will be coming soon to approve the Digest.
- *Dustin Clack and John Landers will be taking their Appraiser III exams in September.
- *The new Board of Assessor's website is 90-95% complete.

Bernice Melton made a motion to adjourn the meeting at 10:15 a.m. All Board members agreed.

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Beth Buchanan


Bernice Melton, Vice Chairman


Mark Still


William Hockaday, Chairman