



**BARROW  
COUNTY**

# *Barrow County*

## *Board of Assessors*

30 N. Broad St. \* Winder, Georgia 30680 \* (770) 307-3108

*Beth Buchanan*  
*Assessor*

*Bernice Melton*  
*Assessor*

*Mark Still*  
*Assessor*

### **Board of Assessors Meeting Minutes February 9, 2022**

Bernice Melton, Chairman called the Barrow County Board of Assessors to order on February 9, 2022 at 9:00 a.m. Present for the meeting were Board members Mark Still and Beth Buchanan (teleconference) and Secretary, Kim Hoopagh. Terah Palmer also attended the meeting and Guy Rogers, Chief Appraiser.

Mark Still made a motion to approve the January 12, 2022 minutes as written. Beth Buchanan seconded the motion, motion approved.

There were no appointments, additions or deletions to the Agenda for this month's meeting.

Terah submitted a list of Conservation Use New and Renewals for the Boards approval. After some discussion, Mark Still made a motion to approve this list as recommended by Terah except for XX027-018. Beth Buchanan seconded the motion, motion approved. Terah will request additional information for XX027-018 and present it at next month's meeting. **This list is attached to the minutes.**

Terah also submitted a list of Conservation Use Continuations for the Boards approval. Beth Buchanan made a motion to approve this list as recommended by Terah. Mark Still seconded the motion, motion approved. **This list is attached to the minutes.**

Terah submitted a list of Conservation Use Releases that the Board acknowledged receiving.

Terah submitted a list of Conservation Use Breaches that the Board acknowledged receiving.

The list of Homestead Applications for the month were reviewed by the Board. Mark Still made a motion to approve this list. Beth Buchanan seconded the motion, motion approved. **The list is attached to the minutes.**

The ACO's for the month of January 2022 were reviewed by the Board for approval. After some discussion, Mark Still made a motion to approve the January 2022 ACO's. Beth Buchanan seconded the motion, motion approved. **This list is attached to the minutes.** A copy will be sent to the Secretary of the Board of Commissioners for entry into their official records.

The Vehicle Appeals for the month of January 2022 were reviewed by the Board. Beth Buchanan made a motion to approve this list. Mark Still seconded the motion, motion approved. **The list is attached to the minutes.**

**Board of Assessors Meeting Minutes  
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Guy presented the Monthly Activity Report to the Board for their review.

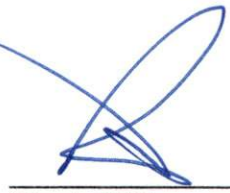
Guy provided the Board with the following office and training updates:

- \*The county will be conducting a salary study, compensation study groups will begin meeting next week.
- \*Annual Notices of Assessment should be mailed out on May 6, 2022.
- \*For the upcoming budget, Guy will be asking for approval to hire a company to do a revaluation or hire a new staff member to do data collection. He will also address the school Board in March to ask for help funding this.
- \*Appraisal staff is measuring houses and updating neighborhoods.
- \*The DOR will be here on the 28<sup>th</sup> to do a quarterly review.

Mark Still made a motion to adjourn the meeting at 9:57 a.m. Beth Buchanan seconded the motion, motion approved.

  
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**Bernice Melton, Chairman**

  
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**Beth Buchanan**

  
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**Mark Still**