



BARROW COUNTY

— Georgia —



Barrow County Mobile Home Permit Application Checklist

The following list of documentation is required before a permit will be issued for residential construction. This is a checklist, not an order of events. ***Incomplete applications will not be processed and will delay permit issuance.***

Building and Planning

- Building Permit Application
- Septic Approval from Environmental Health (if not on a sewer, if on a sewer will need sewer tap receipt)
- Water Meter Paid Receipt
- Driveway Permit (if applicable)
- NOI, Secondary or Tertiary Permit Approval (if applicable)
- Site Plan
- Recorded Plat of Lot
- Copy of Buy/Sale Agreement
- Copy of Floor Plan
- Copy of Soil Erosion Card (for any grading)
- Business License of Contractor moving Mobile Home
- Location Decal (from Tax Commissioner's Office)

Tax Accessor's Office

- Current Tax Paid Receipt OR PT-41 from Mobile Home Dealer
- Bill of Sale OR Sales Contract
- Completed Mobile Home Location Permit Information Sheet

Tax Commissioner's Office

- Copy of E-911 Address (requestmyaddress.com)
- Copy of Floor Plan
- Current Tax Paid Receipt OR PT-41 from Mobile Home Dealer
- MSO or Title to transfer to new owner
- Name, Address, Contact Person, and Phone Number of Lienholder (if applicable)
- Copy of Building Permit once issued from Building and Planning